



Project title: Seattle Outboard Association Application to Hold a Boating Regatta on Silver Lake on June 3rd and 4th, 2023

City Council Agenda Item Cover Sheet

Council Bill # *interoffice use*

Agenda dates requested:

Dates requested for council action

Briefing

Proposed action

Consent: 04/19/23

Action

Ordinance

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Special Use Application

Department(s) involved:

Parks, Administration

Contact person:

Bob Leonard

Phone number:

425 257-8335

Email:

bleonard@everettwa.gov

Initialed by:

RML

Department head

Administration

Council President

Project: Hydroplane Races at Silver Lake

Partner/Supplier : Seattle Outboard Association

Location: 3210 89th Ave. E. Edgewood, WA 98371

Preceding action: Park Board Recommendation 4/4/23

Fund: N/A

Fiscal summary statement:

No expenditure required.

Project summary statement:

In accordance with Ordinance 1183-85, the Seattle Outboard Association submitted a special use application to hold its 2023 Boating Regatta on Silver Lake. The regatta has been held annually on Silver Lake since 1954.

In late February, a public hearing process was initiated. As required by the ordinance, the public hearing was promoted through the Everett Herald and signage was put up around Silver Lake. We also solicited comments through social media sites. The Board of Park Commissioners held a public hearing on April 4th and voted to recommend to Council that the Seattle Outboard Association's application to hold its annual Boating Regatta, June 3rd, and 4th, 2023, be approved.

Recommendation (exact action requested of Council):

Approve the Seattle Outboard Association application to hold a boating regatta on Silver Lake on June 3rd and 4th, 2023.



SPECIAL USE REQUEST APPLICATION—PARKS & FACILITIES DEPARTMENT

This application for a reservation and special use permit is TO BE USED FOR groups, organizations, persons requesting special use of any park, park area or facility. A reservation in the form of a written permit is required prior to the day of use and required when:

- Groups or assemblies are calculated to attract a large number of people, relative to the size and capacity of the park or facility. Group must, prior to the event, reserve the space. A large group or assembly is that which would occupy one-tenth or more of the user capacity of the park or facility. (Park Code 9.06.104)
- A park code is requested to be waived for a special event or activity. (Park Code 9.06.108 and 9.06.112)
- Additional park resources, equipment or staffing are requested
- Use of designated areas within a park i.e. open spaces, trails, etc. (fees may apply for use)
- Requesting partial or full fee reductions for park areas or facilities (fundraisers are not eligible)

RECEIVED
OCT 07 2022

(Separate applications must be filed for each type of activity or event for which you are requesting space)

Applicants are encouraged to submit this special use request application 30-90 days or more in advance to allow adequate time for review and, if approved, to allow applicants adequate time to meet requirements established by the city. Applicants are required to submit this application at least 14 business days prior to the date of the intended use.

Application Fee: Parks charges a non-refundable Special Use Request Application fee of \$25.

SECTION 1

Name of Organization SEATTLE OUTBOARD ASSOCIATION
Main Contact Person MAREN GOEHRING
Address 3530 8TH PL NE
City, State, Zip Code MARYSVILLE, WA 98270
Phone (Area Code) 360-540-7037 Email MERCEON63@COMCAST.NET
Date/s of Event/s 6/3-6/4/2023 Time (IN) 6AM (OUT) 6PM
Park, Facility (Shelter, Hall), or Park Area Requested SILVER LAKE EVERETT, THORNTON A. SULLIVAN PARK, SILVER HALL

Detailed description of activity or event. (Attach additional pages if necessary) HYDROPLANE RACES

Estimated attendance 250 Target age group 9-65
Is the activity/event open to the public? Yes ☒ No ☐ If yes, please complete section 2 on next page.
Will a fee be charged for event participation? Yes ☐ No ☒ What will fee/s be? 0
How will money be collected? _____
Will you be asking for donations? Yes ☐ No ☒ Is the event recreationally oriented? Yes ☒ No ☐

SECTION 1, continued

Is this a fundraiser? Yes ☐ No ☒ If yes, please complete section 2.

Do you plan to close off any park area/s for your activity/event? Yes ☒ No ☐

Please specify area WATER, ROCKS, MOST OF BEACH FRONT

(Will allow swim area)

How many vehicles do you anticipate? 100

Are you planning to amplify music or sound at your activity/event? Yes ☐ No ☒

Describe _____

Please note: Performer conduct and performance content, live or recorded, must be appropriate for families and general audiences. Profane, lewd, indecent or slanderous conduct or content is unacceptable.

Will tents or other temporary structures be erected in the park or park area? Yes ☐ No ☒

Will vehicles need to be driven on turf? Yes ☒ No ☐

Will food be served to general public? Yes ☐ No ☒

If so, have you consulted with the Snohomish County Health Department to ensure your activity/event is in compliance with their regulations? Yes ☒ No ☐

- Attach a site map to this application
- Provide a list of vendors, if any, participating in your event
- Attach a parking plan, if needed

- **SECTION 2** Must be completed if:
 - * Your event is open to the public
 - * You are fundraising or charging a fee
 - * You are requesting a full or partial fee reduction (not eligible for fundraisers)

1-Give a brief history of your organization and its mission/intent:

SOA IS A NON-PROFIT VOLUNTEER OPERATED CLUB THAT HAS BEEN IN EXISTENCE FOR ALMOST 100 YEARS WE PROMOTE FAMILY MINDED PEOPLE

2-List name and title of current officers and/or board members:

DAREN ECHLING - PRES KATY VARNIO - BOARD
DAVE JONES - VICE PRES ALON MAGNUSSEN - BOARD
JIM TRIVON - TREASURER
RICK SANDSTROM - BOARD

3-How will the public be notified of this activity/event:

Newspaper Advertisement ☐ Press Release ☒

Radio/TV ☐ Other ☒ Please explain SOCIAL MEDIA

4-Provide a budget summary of projected revenue and expenses for this event (attach additional pages if necessary):

PROJECTED INCOME \$150

Please note that fundraisers cannot be considered for partial or reduced fees and will be required to pay full rental fees on facilities. Events must not discriminate because of age, sex, marital status, race, creed, color, national origin or presence of sensory, mental or physical disability. No events serving alcohol will be co-sponsored by the City of Everett.

Please allow 10/+ business days for processing your request. Thank you.



SPECIAL USE HOLD HARMLESS

Agreement:

In consideration of allowing this organization to hold its special event at the City of Everett Parks & Facilities, the organization hereby accepts full responsibility and agrees to release, indemnify and promise to defend and save harmless the City of Everett, its officers, employees and agents from and against any and all liability, loss, damage, expense, actions and claims, including costs and reasonable attorney's fees, incurred by the City of Everett, its officers, employees and agents in defense thereof, for both personal and/or property damage resulting from or connected directly or indirectly to the execution of this event, provided, however, the undersigned organization will not be required to hold the City of Everett, its officers, employees and agents harmless from the sole negligence of the City, its officers, employees and agents.

This organization also agrees to accept full responsibility for all damages to any equipment or property owned by the City of Everett. I, as an authorized agent on behalf of this organization, understand that my organization may be banned from use of Parks facilities for failure to comply with all specified rules/regulations including but not limited to cleaning requirements for parks and facilities and additionally I, as an authorized agent on behalf of this organization, also understand that all City of Everett ordinances and Park codes apply to this event/function application. I, on behalf of this organization, acknowledge that I have received the information on this form in the Park codes to ensure compliance.

[Signature] (initial here)

I understand that I am required to pay all required fees within 10 days of approval notification by the City of Everett. Failure to do so will result in revocation of my permit and reservation.

[Signature] (initial here)

I hereby declare the name and address and all other information given on this application to be true and correct. If the information is found to be false, I understand that I could be subject to prosecution and be fined up to \$5,000 under RCW 9A.76.175

[Signature] (initial here)

Insurance: Depending on the size or activity of your group, you may be required to be covered by bodily injury and property damage liability insurance in an amount ascertained by the City of Everett, naming the City of Everett as an additional insured. Prior to the event, the organization will be responsible for obtaining said insurance and notifying the proper officials.

I certify that I have read the foregoing statements and that I have the authority as an official and/or authorized agent of the aforementioned organization to sign on behalf of said organization.

Signature of person in charge [Signature] Date signed 10/11/22

OFFICE USE ONLY	
<input type="checkbox"/> Approved	<input type="checkbox"/> Application Fee paid
<input type="checkbox"/> Approved w/noted stipulations	
<input type="checkbox"/> Unapproved	Staff liaison to event (if applicable) _____
_____	_____
Authorized Approving Signature	Date
Notes:	



Run On 10/07/2022 11:46 AM

Run By Susan Fuller

From 06/03/2023 12:00 AM

To 06/04/2023 11:59 PM

Facilities Multiple (5)

Facility Reservations by Facility

Thornton A Sullivan Park Beach North of Boat Dock

Rental Date/Time	Description	User	Phone 1	Email
1. 06/03/2023 06:00 AM - 06:00 PM	Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)	<u>Seattle Outboard Association c/o</u>	360-540-2037	mercguy63@comcast.net

Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

2. 06/04/2023 06:00 AM - 06:00 PM	Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)	<u>Seattle Outboard Association c/o</u>	360-540-2037	mercguy63@comcast.net
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Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

Thornton A Sullivan Park Beach South of Fishing Dock

Rental Date/Time	Description	User	Phone 1	Email
1. 06/03/2023 06:00 AM - 06:00 PM	Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)	<u>Seattle Outboard Association c/o</u>	360-540-2037	mercguy63@comcast.net

Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

2. 06/04/2023 06:00 AM - 06:00 PM	Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)	<u>Seattle Outboard Association c/o</u>	360-540-2037	mercguy63@comcast.net
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Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

Thornton A Sullivan Park Boating Dock

Rental Date/Time	Description	User	Phone 1	Email
1. 06/03/2023 06:00 AM - 06:00 PM	Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)	<u>Seattle Outboard Association c/o</u>	360-540-2037	mercguy63@comcast.net

Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

2. 06/04/2023 06:00 AM - 06:00 PM	Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)	<u>Seattle Outboard Association c/o</u>	360-540-2037	mercguy63@comcast.net
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Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

Thornton A Sullivan Park Silver Lake South

Rental Date/Time	Description	User	Phone 1	Email
1. 06/03/2023 06:00 AM - 06:00 PM	Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)	<u>Seattle Outboard Association c/o</u>	360-540-2037	mercguy63@comcast.net

Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

2. 06/04/2023 06:00 AM Internal Reservation: Hydroplane Races; expecting Seattle Outboard 360-540- mercguy63@comcast.net
 - 06:00 PM 250; Daren Goehring / 360-540-2037; SUA Association c/o 2037
 submitted 10/7/2022 (sf)

Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

Thornton A Sullivan Park Swimming Beach

- | Rental Date/Time | Description | User | Phone 1 | Email |
|--------------------------------------|--|---|--------------|-----------------------|
| 1. 06/03/2023 06:00 AM
- 06:00 PM | Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf) | <u>Seattle Outboard Association c/o</u> | 360-540-2037 | mercguy63@comcast.net |

Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

- | | | | | |
|--------------------------------------|--|---|--------------|-----------------------|
| 2. 06/04/2023 06:00 AM
- 06:00 PM | Internal Reservation: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf) | <u>Seattle Outboard Association c/o</u> | 360-540-2037 | mercguy63@comcast.net |
|--------------------------------------|--|---|--------------|-----------------------|

Note: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)



Everett Parks and Facilities
802 E. Mukilteo Blvd.
Everett, WA 98203
425-257-8300 x2
recreation@everettwa.gov
everettwa.gov

PERMIT #10831

Authorized On: 10/07/2022 11:45 AM

NOTE: Hydroplane Races; expecting 250; Daren Goehring / 360-540-2037; SUA submitted 10/7/2022 (sf)

Location

Thornton A Sullivan Park
11405 Silver Lake Rd
Everett, WA 98208

Permit Holder

Seattle Outboard Association c/o
3520 82nd PI NE
Marysville, WA 98270

Authorized Agent

Susan Fuller
425-257-8300
recreation@everettwa.gov
everettwa.gov

RESERVATIONS

Location	Facility	Date	Time	Hours
Thornton A Sullivan Park	Silver Lake Beach Shelter	Sat, Jun 3rd 2023	06:00 AM-06:00 PM	12.00
Thornton A Sullivan Park	Silver Lake Dock Shelter	Sat, Jun 3rd 2023	06:00 AM-06:00 PM	12.00
Thornton A Sullivan Park	Silver Hall Meeting Room	Sat, Jun 3rd 2023	06:00 AM-06:00 PM	12.00
Thornton A Sullivan Park	Silver Hall Meeting Room	Sun, Jun 4th 2023	06:00 AM-06:00 PM	12.00
Thornton A Sullivan Park	Silver Lake Beach Shelter	Sun, Jun 4th 2023	06:00 AM-06:00 PM	12.00
Thornton A Sullivan Park	Silver Lake Dock Shelter	Sun, Jun 4th 2023	06:00 AM-06:00 PM	12.00

Contact the Recreation Office at 425.257.8300 ext. 2 between 8am and 1pm Monday-Friday to schedule an appointment to pick up the key or access card for your upcoming rental:

*Weekday hall or meeting room rentals can be scheduled for pick-up on the same day as the rental

*Weekend hall or meeting room rentals must be scheduled for pick-up on Friday before the rental

*Holiday hall or meeting room rentals must be scheduled for pick-up on the business day prior to the holiday

For Floral Hall, Legion Hall and Lions Hall rentals that include alcohol, you must obtain a banquet permit from the Washington State Liquor and Cannabis Board website and provide the permit # to our office by ten days prior to your event. Permit must be posted in the facility during your event.

For emergencies during your event call 911.

If you experience non-emergency issues, look for the call out sheet posted in your building or call the Park Ranger at 425-754-4835 daily before dusk. After dusk if needed call in this order until you reach someone: 425-359-5453, 425-508-6886.

Hold Harmless

By checking this line, I hereby warrant and certify that I am the authorized representative of the Organization / individual named above, that the statements are true and correct to the best of my knowledge, and that our Organization and I agree to be bound

by the regulations and policies governing the rental use of Everett Parks and Facilities
Everett Parks and Facilities Facility Rental Permit PERMIT #10831 Page 0 Customer Initials: _____
shelters and indoor facilities.